



DESOTO PARISH POLICE JURY

December 04, 2023 at 5:00 PM

Administrative Committee Meeting

Police Jury Meeting Room, 101 Franklin Street, Mansfield, LA 71052

AGENDA

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. PRESIDENT'S REPORT

E. LEGAL COUNSEL'S REPORT

F. CALL FOR ADDITIONS AND DELETIONS

G. GUEST AND PUBLIC COMMENTS

H. ADMINISTRATIVE ITEMS

1. Approve the 2024 Holiday Schedule
2. Approve the 2024 Meeting Schedule
3. Authorize the President to sign a Resolution requesting the designation of certain census tract Block Groups enumerated below as Enterprise Zones, for participation in the Enterprise Zone Program Administered by the Louisiana Department of Economic Development and sign the Enterprise Zone Program Approval Letter.
4. Authorize the President to sign a Resolution appointing Michael Rister as a director to the board of the Louisiana Local Government Environmental Facilities and Community Development Authority for a two year term.
5. Approve the 2024 Liquor License Renewals
6. Approve the 2024 DeSoto Parish Tourism Commission Budget
7. Authorize changing the signs from Garland Scout Ranch to Kinsey Scout Reservation
8. Authorize the President to sign the Resolution and Agreement for Legal and Consulting Services with Oats & Marino for Westdale Plantation Road and Bridge Project.

9. Accept the Special Event Permit application for Headcheck Stables located at 269 Ware Road on December 23, 2023

I. ADJOURN

DeSoto Parish Police Jury

2024 Holiday Schedule

New Year's Day	Jan 1	Monday
Martin Luther King Day	Jan 15	Monday
President's Day	Feb 19	Monday
Good Friday	Mar 29	Friday
Memorial Day	May 27	Monday
Juneteenth	June 19	Wednesday
Independence Day	July 4	Thursday
Labor Day	Sept 2	Monday
Veterans Day	Nov. 11	Monday
Thanksgiving	Nov 28-29	Thursday-Friday
Christmas	Dec 24-25	Tuesday-Wednesday

Parish Secretary: _____

Parish Administrator: _____

The DeSoto Parish Police Jury will hold Regular Police Jury Meetings at 5:00 pm in the Police Jury Meeting Room, Police Jury Building, Mansfield, Louisiana on the following dates:

January 2, 2024 – Committee
January 16, 2024 – Regular
February 5, 2024 – Committee
February 20, 2024 – Regular
March 4, 2024 – Committee
March 18, 2024 – Regular
April 1, 2024 – Committee
April 15, 2024 – Regular
May 6, 2024 – Committee
May 20, 2024 – Regular
June 3, 2024 – Committee
June 17, 2024 – Regular
July 1, 2024 – Committee
July 15, 2024 – Regular
August 5, 2024 – Committee
August 19, 2024 – Regular
September 3, 2024 – Committee
September 16, 2024 – Regular
October 7, 2024 – Committee
October 21, 2024 – Regular
November 4, 2024 – Committee
November 18, 2024 – Regular
December 2, 2024 – Committee
December 16, 2024 – Regular

/s/Rodriguez Ross, President
DeSoto Parish Police Jury

/s/Jodi Zeigler, Secretary
DeSoto Parish Police Jury

DeSoto Parish
Rural Parish - District #7
Louisiana Enterprise Zones
2010

Place	D	CT	BG	Action
Parish.....		9501	3
Parish.....		9502	2
Parish.....		9502	4
Parish.....		9503	2
Parish.....		9504	2
Parish.....		9504	3
Parish.....		9505	2
Parish.....		9505	3
Parish.....		9506	2
Parish.....		9506	3
Parish.....		9507	1

Economic Development Zone (EDZ)

.....None.....

2010 Zones	11
†Act 571 of 2013 75,000 or less	Not declared
EDZ	0
Total Zones.....	11

*Indicates the new EZ after the swap.

November 15, 2023

via e-mail

Mr. Ernel Jones
Desoto Parish Government
101 Franklin Street
Mansfield, LA 71052

RE: Updated listing of designated Enterprise Zones

Dear Mr. Jones,

The U.S. Census Bureau recently released the 2020 Census apportionment results. Therefore, an update to the list of eligible tracts in your jurisdiction for the Enterprise Zone Incentive Program, administered by the Louisiana Department of Economic Development (“LED”), is required.

In accordance with La. R.S. 51:1784, LED uses federal census data in qualifying the bottom forty percent of block groups in the state as Enterprise Zones, based upon per capita income, unemployment and percentage of residents receiving public assistance.

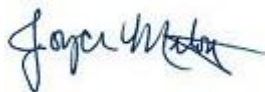
Please find attached your current approved listings and an updated proposed listing for your jurisdiction.

In accordance with La. R.S. 51:1785, LED shall designate qualified block groups as Enterprise Zones only after receiving notice that the governing authority agrees to participate in the program.

LED therefore requests that you respond by January 10, 2024, stating whether you approve of the updated zones. There is no specific form required for a response, however, a sample letter and resolution are attached for your convenience.

Unless timely advised to the contrary, the updated Enterprise Zones will be deemed approved by LED and submitted to the Board of Commerce and Industry for their consideration at a future public meeting.

If you have any questions or comments, please contact me at joyce.metoyer@la.gov or 225.342.0485.



Joyce Metoyer
Program Administrator, Enterprise Zone Program
Louisiana Economic Development

LOUISIANA ENTERPRISE ZONE INCENTIVE

September 2023

What is the Enterprise Zone Incentive?

The Enterprise Zone, or EZ program is a jobs incentive program that provides Louisiana income and franchise tax credits to a new or existing business located in Louisiana creating permanent net new full-time jobs, and hiring at least 50% of those net new jobs from one of four targeted groups. The intent of the program is to stimulate employment for residents in depressed areas of the state that are designated as enterprise zones by providing tax incentives to a business hiring from these areas. The benefit provides the following state incentives:

- Either a one-time \$3,500 or \$1,000 tax credit for each net new job created.
- A rebate of state sales and use taxes paid on qualifying materials, machinery, furniture, and/or equipment purchased or a 1.5% refundable investment tax credit on the total capital investment, excluding tax exempted items. The rebate shall not exceed \$100,000 per net new job.

What kinds of businesses qualify for the Enterprise Zone Incentive?

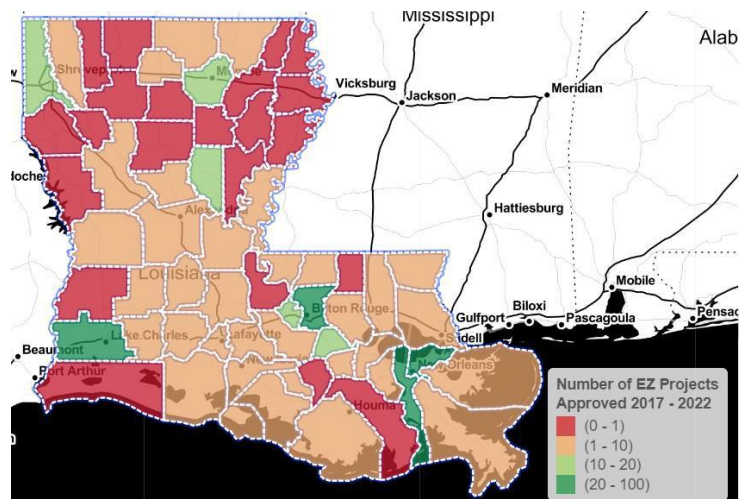
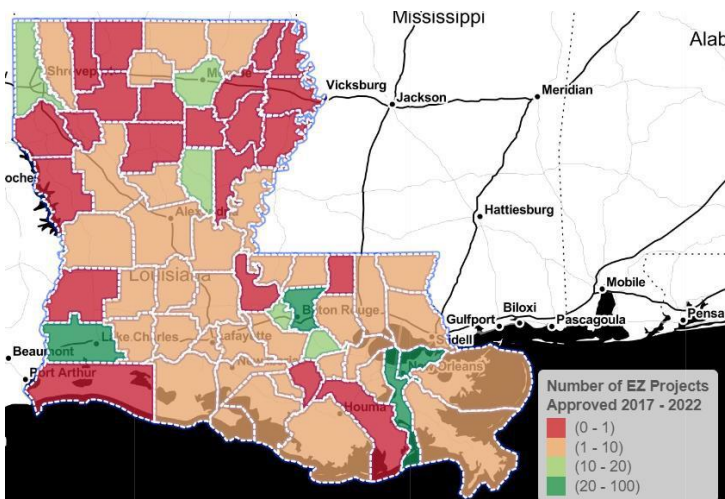
There are many types of businesses that can qualify for Enterprise Zone, including manufacturing, businesses services, healthcare, and distribution centers to name a few. The amount of existing employees is a determining factor in qualifying for EZ, as well as location. However, the following employers or persons shall not be eligible to participate in the program:

- Employers engaged in the gaming industry or residential developments
- Churches
- Retail employers assigned NAICS Code Sections 44 and 45
- Employers assigned NAICS Code Sections, 721, 722 and 5613

How has the Enterprise Zone Incentive performed?

From 2017-2022, there have been:

- 334 EZ Contracts approved in 42 parishes
- 14,321 direct jobs estimated to be or have been created
- \$12 Billion of new capital investment



FAQs

Why am I being reached out to about the Enterprise Zone Incentive?

- LED updates the census tracts that qualify as Enterprise Zones every 10 years, using updated federal census data. As a part of this update, local governments are invited to approve the Enterprise Zones in their jurisdiction.

How will approving the Enterprise Zones help my Parish?

- Approving the Enterprise Zones will incentivize companies to hire the citizens of your Parish, specifically those that live in an Enterprise Zone. Additionally, companies are incentivized to locate within your Enterprise Zones.

If our local government approves these Enterprise Zones, are we giving up any local tax revenue?

- Not with this vote. As a part of the Enterprise Zone incentive, companies are able to request that non-dedicated local sales taxes paid on qualifying expenses be rebated. However, the rebate of local sales taxes must be voted on by the local governing authorities for each project/contract. That is not within the parameters of the vote to approve updated Enterprise Zones.

Have local sales taxes been rebated for the Enterprise Zone Incentive before?

- Yes, but very few projects request it. Of the 344 Enterprise Zone projects that have appeared before the State Board of Commerce and Industry from January 2017 to July 2023, only 10 have requested local sales taxes be rebated. This was after acquiring the approval to rebate those local sales taxes from the local governing bodies.

RESOLUTION

REQUESTING THE DESIGNATION OF CERTAIN CENSUS TRACT BLOCK GROUPS ENUMERATED BELOW AS ENTERPRISE ZONES, FOR PARTICIPATION IN THE ENTERPRISE ZONE PROGRAM ADMINISTERED BY THE LOUISIANA DEPARTMENT OF ECONOMIC DEVELOPMENT

WHEREAS, LA R.S. 51:1784, pertaining to the Enterprise Zone Program, includes a provision that data from the most recent federal decennial census shall be applied in determining areas qualified for designation as enterprise zones; and

WHEREAS, the Louisiana Department of Economic Development designates the below enumerated tracts as Enterprise Zone eligible based upon the 2020 federal decennial census; and

WHEREAS, LA R.S.51:1785, pertaining to the Enterprise Zone Program, includes a provision that the Louisiana Department of Economic Development shall only designate eligible block groups as Enterprise Zone if the local governing authority agree to participate in the Enterprise Zone program;

NOW, THEREFORE, BE IT RESOLVED by [Local governing authority], that:

Section 1. [Local governing authority] wishes to participate in the Enterprise Zone Program:

Section 2. [Local governing authority] agrees to assist the Department in evaluating progress made in any Enterprise Zone within its jurisdiction.

Section 3. [Local governing authority] wishes to designate the following as Enterprise Zones:

Census Tract	Block Group	Census Tract	Block Group	Census Tract	Block Group

BE IT FURTHER RESOLVED, that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED, that all resolutions or parts thereof in conflict herewith are hereby repealed.

Enterprise Zone Program Approval Letter

Date:

Local Governing Authority
Address

RE: **Updated listing of designated Enterprise Zones**

Please accept this letter as _____ 's
Local Governing Authority

participation interest in the Louisiana Enterprise Zone Act pursuant to Louisiana
R.S. 51:1781-1791.

In accordance with the requirements of Louisiana Enterprise Zone Program,
_____ agrees:
Local Governing Authority

1. To participate in the Enterprise Zone Program.
2. To assist the Department in evaluating progress made in any Enterprise Zone within its jurisdiction.

Sincerely,
Local Governing Authority

Name

Title

**DeSoto Parish
Rural Parish - District #7
Louisiana Enterprise Zones
2020**

Place	Census Tract	Block Group
DeSoto Parish	9501.01	2
DeSoto Parish	9502	2
DeSoto Parish	9503	2
DeSoto Parish	9504	1
DeSoto Parish	9504	2
DeSoto Parish	9504	3
DeSoto Parish	9505	2
DeSoto Parish	9505	3
DeSoto Parish	9506	1
DeSoto Parish	9506	2
DeSoto Parish	9506	3
DeSoto Parish	9507	1

Total Zones 12

The following resolution was offered by _____ and seconded by _____:

RESOLUTION

A RESOLUTION INDICATING THE INTENTION OF THE DESOTO PARISH POLICE JURY, STATE OF LOUISIANA, TO APPROVE THE TWO (2) YEAR APPOINTMENT OF MICHAEL RISTER AS A DIRECTOR TO THE BOARD OF THE LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY (THE "AUTHORITY") AS PROVIDED BY CHAPTER 10-D OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED.

WHEREAS, Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended, comprised of R.S. 33:4548.1 through 4548.16 is known as the Louisiana Local Government Environmental Facilities and Community Development Authority Act (the "Act"); and

WHEREAS, the Act creates the Louisiana Local Government Environmental Facilities and Community Development Authority (the "Authority") for the purpose of assisting political subdivisions, as defined in the Act, and other designated entities in acquiring, financing and constructing certain facilities, including environmental, public infrastructure, community and economic development purposes and to otherwise establish programs to aid in the financing of local government and economic development projects; and

WHEREAS, the DeSoto Parish Police Jury, State of Louisiana, previously passed a resolution to become a participating political subdivision of the Authority in accordance with the Act; and

NOW THEREFORE, BE IT RESOLVED by the governing authority of the DeSoto Parish Police Jury, State of Louisiana, acting in such capacity:

Section 1. Approve the appointment of Michael Rister to serve as a Director of the Authority for a term of two (2) years from the date hereof.

Section 2. This resolution shall take effect immediately and a certified copy hereof shall be forwarded to the offices of the Authority.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

And the resolution was declared adopted on this 18th day of December, 2023.

ATTEST: Rodriguez Ross
Title: DeSoto Parish Police Jury President

Name: Jodi Zeigler
Title: Secretary

CERTIFICATE

I, the undersigned, hereby certify that the foregoing is a true and correct copy of a Resolution adopted on December 18, 2023 by the governing authority of DeSoto Parish Police Jury, State of Louisiana, at a meeting thereof regularly convened and after proper notice thereof having been given, and I further certified that the same remains in full force and effect.

THUS DONE AND SIGNED, THIS 18th DAY OF DECEMBER, 2023.

Title: Secretary

APPOINTMENT OF DIRECTOR

I, Rodriguez Ross, do hereby appoint Michael Rister, as a member of the Board of Directors of the Louisiana Local Government Environmental Facilities and Community Development Authority representing the DeSoto Parish Police Jury.

Name: Rodriguez Ross
Title: DeSoto Parish Police Jury President

Date: December 18, 2023



DeSoto Parish Tourism Commission
115 N. Washington Ave.
Mansfield, LA 71052
318-872-1177
desototourism@gmail.com

November 15, 2023

DeSoto Parish Police Jury
101 Franklin St
Mansfield, LA 71052

Dear Police Jury Members:

Attached is the 2024 DeSoto Parish Tourism Commission budget. Once again, we look forward to another great year working together to make DeSoto Parish an even better place to live, work, play, and retire.

Sincerely,

Charlotte Miller, Executive Director

**DeSoto Parish Tourist Bureau
2024 Proposed Budget
11/14/2023**

Income

Enterprise Funds-State of LA	\$74,158.00
Hotel/Motel Occupancy Tax	\$216,000.00
Interest Income	\$2,000.00
Rebate on 2023-2024 CMP Grant for Marketing	\$10,000.00
LA Tourism Revival Funds (Remaining Balance)	\$265,032.89
Total Income	\$567,190.89

Expenses

	\$237,101.77
Advertising/Marketing/Grants	
LA Tourism Revival Funds	
Contingency Funds	\$63,674.00
Development of Tourism Plan	
Product Development	\$114,691.56
Signage/Interpretation (Kevin Martin quote)**	\$0.00
Dues & Subscriptions	\$7,600.00
Hospitality	\$700.00
Insurance Expenses	\$800.00
Contents Liability (The Hartford)	\$1,100.00
Non-Profit Liability (Cunningham)	\$3,500.00
LWCC Community Financial)	\$417.00
Janitorial	\$1,800.00
Medical Insurance	\$10,200.00
Office Supplies/Computer Service	\$6,000.00
Payroll Expenses	
Iris Harper-Marketing & Communications	\$18,000.00
Charlotte Miller-Director	\$40,000.00
Heather Gannon - Administrative Assistant	\$17,000.00
Payroll Liabilities (Federal/State)	\$10,000.00
Postage/Shipping	\$200.00
Professional Services (Financial)	\$6,000.00
Professional Services (Tax Attorney)	\$0.00
Professional Services (Haynie Group)	\$4,000.00
Rent (DeSoto Parish Chamber of Commerce)	\$15,000.00
Office Supplies/Computer Service	\$406.56
Travel Expenses	\$9,000.00
Total Expenses	\$567,190.89

**This amount will come out of product development budget

**DeSoto Parish Tourist Bureau
Advertising Budget
as of 11/14/2023 for 2024**

LOCAL/NATIONAL/REGIONAL ADV

Mansfield Enterprise - Various Ads \$300.00

LOT/LTPA COOPERATIVE/SPECIAL PUBLICATIONS

AAA Southern Traveler -April-June 2024 1/3 page \$2,470.59
 64 Parishes - April - June 2024 full page \$2,107.06
 American Road - April - June 2024 1/2 page \$2,470.59
 2024 Louisiana Sunshine Guide - Jan-June 2024 1/2 page \$4,821.18
 Country Roads \$2,882.35
 Louisiana Life - Jan/Feb 2024 \$1500 Mar/April \$1500 \$3,000.00
 Louisiana Distribution Program \$650.00

Louisiana Travel Revival Funds Expenses

SPECIAL EVENTS & PROMOTION

MLFishing & Bass Master Elite - \$27,000.00
 Festivals/Events \$25,000.00
 Radio Ads \$5,000.00
 Newspaper Ads \$2,000.00
 Poster Design & Printing

INTERNET PROGRAMS/WEBSITE ADVERTISING

Facebook Event Ads \$1,000.00
 Graham Group - Programmatic - 12 Months \$12,000.00
 Graham Group - SEM Marketing - 12 Months \$16,000.00
 Graham Group - Social Media Advertising \$3,000.00
 Graham Group - NMLWidget \$500.00
 Graham Group - Website Redesigned \$7,500.00
 Graham Group - Website Hosting/Security \$14,500.00

SUPPORT MATERIALS

Graham Group - Branding/Ad Mgnt/Ad Design \$4,000.00
 Parish Tourism Directional Signs \$2,500.00
 Maps \$0.00
 Photography \$2,500.00
 Video Production - Patrick Denis \$4,200.00
 Parish Video - Product Development \$2,000.00
 Brochure Distribution \$1,200.00

TRAVEL EXPENSES-HOSPITALITY/TRAVEL WRITERS

Hospitality- Travel Writers, Group Planners \$2,500.00

Travel/Seminars/Conferences/Meetings	\$4,000.00
Contingency Budget	\$33,000.00
No Man's Land Production	\$1,000.00
KTBS	\$48,000.00
Total Advertising	\$237,101.77

DeSoto Parish Tourism Commission
115 N. Washington Ave.
Mansfield, LA 71052
November 14, 2023, 2:00 pm
AGENDA

- I) Roll Call Margaret Dickerson
- II) Prayer – Pledge
- III) Approval of November 2023 Agenda (vote)
- IV) Public Comment Period (3 minutes, must pertain to Agenda)
- V) Approval of October 2023 Minutes (vote)
- VI) Approval of October Financials (vote)
(Review budget to actual comparisons)
- VII) Old Business
- VIII) New Business
 - a. Public Notice/Official Journal/Meeting schedule (vote)
 - b. DPPJ Budget Letter (vote)
 - c. DPTC Executive Committee (vote)
 - d. Approve Amended 2023 Budget (vote)
 - e. Approve 2024 Budget (vote)
 - f. Approve KTBS Proposal (vote)
 - g. Discuss KSLA Proposal
 - h. CD Purchases (vote)
 - i. Lease Renewal on Chamber Building
- IX) Director’s Report- September/October (vote) Charlotte Miller
 - a. Occupancy Report for September 2023
 - b. Upcoming events and meetings
- X) New meeting date: January 16, 2024, at 2:00 pm.
- XI) Adjournment (vote)

**DeSoto Director's Report
Oct/Nov 2023**

Logansport Light Festival/Tour of Bethlehem

Tour of Bethlehem was cancelled by Logansport Chamber of Commerce due to a lack of interest among churches and a dwindling number of volunteers. Logansport Light Festival will open November 18th with a parade, Santa, food trucks and vendors on the Logansport Riverfront. The Spirit of Christmas segment by KTBS will air Tuesday November 14th.

Livestock Sale at Fair

Heather and I worked on the Livestock Sale Committee at the Louisiana State Fair on November 1st with Deborah Dees and her staff. DeSoto raised over \$38,000 to support young people in agriculture throughout the state. Mansfield and Stanley welders presented two great projects for the welding division and received top awards. Four young people represented DeSoto in the livestock sale.

HTOL Media Event at American Rose Center

Heather and I attended the HTOL Media Day at the American Rose Center in Greenwood on Nov 2nd. We set up a Christmas themed table with our brochures and some giveaway items and I spoke about the events planned in the parish for the Christmas season. I also had a chance to meet with Rosie James, salesperson for KRMD and we discussed marketing the Bryan Martin concert on radio.

Bryan Martin Concert in Logansport

The Bryan Martin Homecoming Show will be held Saturday, November 25th on the Logansport Riverfront. Tickets are available on Eventbrite.com and are limited to 1,000 tickets. Deadline for advanced tickets is November 22nd. \$10 adults, \$5 for ages 11 and under, \$25 cooler passes. On November 25th \$15 ages 12 and up, \$10 – 11 and under. Cooler passes at gate \$35.

HGCA Car Show in Grand Cane

The Car Show in Grand Cane had the largest number of entrants to date – 95 entries that Saturday. The weather was beautiful, and the food trucks showed up. The HGCA fall market on Nov 11th was cancelled due to weather.

NTA Convention

The National Travel Association Convention will be held Nov 13th -15th at Shreveport Convention Center. I will be helping Serena Grey (Minden CVB) set up the HTOL table on Sunday, Nov 12th and will be working it all day Monday, Nov 13th (9:30-5:30).

Minutes/Financials

Please see October 2023 Minutes and October 2023 Financials.

LA Ethics

Please complete the online ethics training (due by December 31.) Instructions: **Go to ethics.la.gov and click on Training, Online Training, and Ethics Training.** Enter your **email** and your **password**. **Please have this completed by December 1, 2023.**

Occupancy, Facebook, Website, and SEM Stats

See packet

Upcoming Events

Veterans of the Civil War – MSHS	(Mansfield)	November 11, 2023
An Evening With Caden Wilson – Village Theater	(Grand Cane)	November 11, 2023
Logansport Festival of Lights Premiere Night	(Logansport)	November 18, 2023
Clay Eaves at the Village Theater	(Grand Cane)	November 18, 2023
Logansport Christmas Festival	(Logansport)	November 19, – January 6, 2024
Bryan Martin Homecoming & Thanksgiving Show	(Logansport)	November 25, 2023
Breakfast with Santa at the Clista Calhoun Center	(Mansfield)	December 2, 2023
Tour of Homes, Christmas Parade & Market	(Grand Cane)	December 2, 2023
An Evening with Kent Gill – Village Theater	(Grand Cane)	December 2, 2023
Dashing Through the Snow – Back Alley Theater	(Mansfield)	December 8, - December 17, 2023
Mansfield Christmas Parade	(Mansfield)	December 9, 2023

Sounds of the Season – Village Theater	(Grand Cane)	December 9, 2023
Logansport Holiday Stroll (Downtown)	(Logansport)	December 14, 2023
Community Choirs/Community Singalong	(Logansport)	December 14, 2023
Christmas on the Homefront – SHS	(Mansfield)	December 16, 2023
Jennifer McMullen: Music & Memories at The Village Theater	(Grand Cane)	December 16, 2023

Board Packet Attachments

November 2023 Agenda	Oct/Nov 2023 Director's Report	Facebook and Website Stats
October 2023 Minutes	October 2023 Financials	

Next Meeting

The next regularly scheduled meeting will be Tuesday, January 16th, 2023 at 2:00 pm.

1



RESOLUTION

Be it resolved that upon the action of the Norwela Council on September 21, 2023 that the perimeter road around the main camping area at Kinsey Scout Reservation be named “Mellicent Garland Loop” with a road sign signifying such and a plaque be placed at the Hallett Building that said area be known as the Garland Camping Area in memory of Mellicent Story Garland.

Bobby Matthews
President

Jeff Brasher
Scout Executive



Jeffery Brasher

From: Jason Blair <Jason.Blair@LA.GOV>
Sent: Wednesday, July 26, 2023 8:14 AM
To: Jeffery Brasher
Subject: RE: Sign Permit

Jeff,

Below is an email I reviewed with comments concerning your request. These comments will need to be addressed before the permitting process can continue.

Jason,

We are in receipt of a permit application for new signs to rename the Garland Scout Ranch to the Kinsey Scout Reservation. The application is being returned unsigned for the following reasons:

- A resolution is needed by the governing entity over the subject area stating that they will be responsible for all costs associated with the purchase, installation and maintenance of the signs. In this case, the governing entity is Desoto Parish, not the Norwela Council.
- There is no map showing the proposed location of the signs. Keep in mind that this permit has to be approved in Baton Rouge, and they won't know where the signs are currently located. An overhead Google image works best.
- Shop drawings were not provided. See requirements on the application.

Let me know if you need anything.

Jim Hollier, P.E.
District Traffic Engineer - 04
Office: 318-549-8305 (04-305)
Jim.hollier@la.gov

Thanks,
Jason Blair
District 04 Permit Specialist
E-mail: Jason.blair@la.gov
Phone: (318) 549-8410



From: Jeffery Brasher <Jeffery.Brasher@scouting.org>
Sent: Monday, July 17, 2023 10:57 AM
To: Jason Blair <Jason.Blair@LA.GOV>
Subject: RE: Sign Permit

State of  Louisiana

Parish of DeSoto
In the Name and By the Authority of
The Police Jury of DeSoto Parish

RESOLUTION

WHEREAS, there was once living in DeSoto Parish, a certain generous benefactor of children, whose name we hope is forever remembered, her name was MELLICENT STORY GARLAND;

WHEREAS, MELLICENT STORY GARLAND, widow of Albert P. Garland, never had children of her own, but only days before her death on the day after Christmas of 1962, she wrote her testament leaving a wonderful legacy to all the children of DeSoto Parish and Northwest Louisiana, the gift of her entire estate which included that large tract of land in North DeSoto Parish;

WHEREAS, MELLICENT STORY GARLAND, stated in the words of her testament that the purpose of this perpetual trust would be "...particularly for the Christian education and recreation of the youth of northwest Louisiana...;

WHEREAS, a recent local news article now reports that the board of directors of the Norwela Council of Boy Scouts is now proposing to rename the scout ranch now known as "Garland", to the "Kinsey Scout Reservation" in memory of Norman V. Kinsey;

WHEREAS, the DESOTO PARISH POLICE JURY desires that the memory of MELLICENT STORY GARLAND and the great contribution she has made for all the children of DeSoto Parish and all of Northwest Louisiana be somehow honored; and

NOW, THEREFORE, BE IT RESOLVED, that the DESOTO PARISH POLICE JURY, publicly records its gratitude for the magnanimous gift of MELLICENT STORY GARLAND;

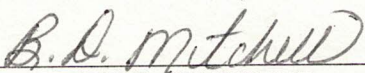
BE IT FURTHER RESOLVED, that the DESOTO PARISH POLICE JURY, does hereby respectfully urge that the board of directors of the Norwela Council of Boy Scouts continue to honor the

magnificent charity of MELLICENT STORY GARLAND, by incorporating the name of 'GARLAND' into whatever formal title is given to the land so unselfishly granted by her to the children of DeSoto Parish and Northwest Louisiana.

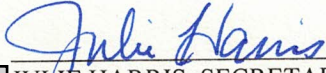
This Resolution was considered and upon motion of Charles Roberts being seconded by

A.W. McDonald, was adopted by the following vote on this the 14th day of October, 2013:

AYES 11 NAYS 0 ABSENT 0


B. D. MITCHELL, PRESIDENT
DESOTO PARISH POLICE JURY

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JULIE HARRIS, SECRETARY
DESOTO PARISH POLICE JURY

Certified

DESOTO PARISH POLICE JURY
PARISH OF DESOTO, STATE OF LOUISIANA
RESOLUTION NO. ____ OF 2023

TITLE: A RESOLUTION TO REPLACE TWO TRAFFIC SIGNS ON
HIGHWAY 171 ADVISING TRAFFIC OF THE ENTRANCE TO THE
KINSEY SCOUT RESERVATION

WHEREAS, in October of 2013, the Norwela Council of the Boy Scouts of America (“Norwela Council”) held a dedication ceremony to rename the Garland Scout Ranch the Kinsey Scout Reservation; and

WHEREAS, pursuant to the attached resolution adopted by the Norwela Council the memory of Mellicent Story Garland is being continued as follows:

- A. The primary road encircling the main facilities of the scout camp is named the “Mellicent Garland Loop;”
- B. One of the primary open camping areas is designated as the “Garland Camping Area” in honor of Mellicent Story Garland; and
- C. Norwela Council has agreed to install a plaque honoring Mellicent Story Garland in a prominent place at the camp;

WHEREAS, two (2) traffic signs on Highway 171 continue to notify traffic of the “Garland Scout Ranch” which is creating confusion for families bringing scouts to the camp, now designated as the “Kinsey Scout Reservation;”

WHEREAS, the Louisiana Department of Transportation and Development (“LDOTD”) advised Norwela Council that in order to correct the signs the governing entity over the area where the traffic signs are located must adopt a resolution to be responsible for the costs associated with the purchase, installation and maintenance of the signs;

WHEREAS, the Norwela Council has agreed to deposit with the DESOTO PARISH POLICE JURY an amount sufficient to cover the costs associated with the purchase and installation of the new highway signs, and the Norwela Council has also agreed to reimburse the DESOTO PARISH POLICE JURY for maintenance costs for the two highway signs for the Kinsey Scout Reservation.

NOW, THEREFORE, BE IT RESOLVED, that in consideration of the foregoing the DESOTO PARISH POLICE JURY hereby adopts the following resolution:

BE IT RESOLVED, that the two (2) highway signs designated “Garland Scout Ranch” located proximately to the Kinsey Scout Reservation at 3492 US-171, Stonewall, Louisiana 71078, should be replaced by highway signs designating the “Kinsey Scout Reservation.”

BE IT FURTHER RESOLVED, that DESOTO PARISH POLICE JURY will be responsible for the costs associated with the purchase, installation and maintenance of the signs.

BE IT FURTHER RESOLVED, that DESOTO PARISH POLICE JURY shall obtain reimbursement for all such costs associated with the purchase, installation and maintenance of the signs for the Kinsey Scout Reservation from Norwela Council pursuant to separate agreement between the Norwela Council and the DESOTO PARISH POLICE JURY.

This Resolution was considered and upon motion of _____ and being seconded by _____, was adopted by the following vote on this the ___ day of December, 2023:

AYES: _____
NAYS: _____
ABSENT: _____

RODRIGUEZ ROSS, PRESIDENT
DESOTO PARISH POLICE JURY

JODI ZEIGLER, SECRETARY
DESOTO PARISH POLICE JURY

RESOLUTION

The following Motion and Resolution was offered by _____ who moved for its adoption, and seconded by _____ at the _____, Regular Meeting of the DeSoto Parish Police Jury.

WHEREAS, a real necessity exists for the Desoto Parish Police Jury to evaluate and explore a cooperative endeavor agreement and possibly participate in the expropriation of property needed to complete the Westdale Plantation Road and Bridge project over Bayou Pierre, which the DeSoto Parish Police Jury finds will benefit residents of the DeSoto Parish Police Jury and DeSoto Parish itself and with said bridge itself having been designed by DOTD and approved for funding by the DOTD with DOTD funds; and

WHEREAS, there are reasons for this action in that the DeSoto Parish Police Jury understands that various costs and expenses may or will be incurred by it in connection with the bridge project including but not limited to attorney’s fees and as otherwise determined in any Cooperative Endeavor Agreement which it may enter into with Red River Parish which will be separately presented at a later date to the DeSoto Parish Police Jury for its consideration and approval and the reasons for this action is the need for a bridge as identified in the preceding paragraph and further DeSoto Parish Police Jury needs legal representation with experience in expropriation and legal advice on an appropriate arrangement to be entered into with Red River Parish concerning the possible expropriation, and any agreements which can be entered into concerning the same, by counsel with experience and expertise in handling expropriations, who are reputable attorneys licensed in the state of Louisiana; and

WHEREAS, the attorneys Lawrence Marino and Cearley W. Fontenot with the law firm of OATS & MARINO have special expertise and are reputable attorneys in the State of Louisiana; and

WHEREAS, that the DeSoto Parish Police Jury authorizes, ratifies, and approves the law firm of OATS & MARINO be retained as Special Legal Counsel in the above matters at a rate of:

Attorneys with more than ten (10) years of experience	\$225.00/hr
Attorneys with five (5) to ten (10) years of experience	\$175.00/hr
Attorneys with three (3) to five (5) years of experience	\$150.00/hr
Attorneys with less than three (3) years of experience	\$125.00/hr
Paralegals	\$60.00/hr
Law Clerks	\$40.00/hr.

The total compensation to be paid is not to exceed \$50,000.00.

WHEREAS, the term will be from December 1, 2023 to June 30, 2024.

WHEREAS, this resolution shall take effect immediately; and

THEREFORE BE IT RESOLVED that the Desoto Parish Police Jury pursuant to La. R.S. 42:263 does hereby retain and employ Lawrence Marino and Cearley W. Fontenot with the law firm of OATS & MARINO as special counsel.

BE IT FURTHER RESOLVED that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana for approval.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

Whereupon the Resolution was declared adopted by the Desoto Parish Police Jury on the _____ day of _____ 2023.

I, Rodriguez Ross, President of the Desoto Parish Police Jury under the authority vested in me under the law, hereby certify the above and foregoing to be a true and exact copy of the resolution adopted by the Desoto Parish Police Jury at its meeting held _____, 2023 at which a quorum was present, and the same has not been revoked rescinded or altered in any manner, and is in full force and effect.

Rodriguez Ross
President, DeSoto Parish Police Jury

Witnessed this _____ day of _____ 20_____.

Signature

Print name: _____

Approved, Attorney General



ATTORNEYS AND COUNSELORS AT LAW
A PARTNERSHIP OF PROFESSIONAL CORPORATIONS

Suite 400, Gordon Square
100 East Vermilion Street
Lafayette, Louisiana 70501
Telephone: (337) 233-1100
Facsimile: (337) 233-1178
cfontenot@oatsmarino.com

November 28, 2023

Via Email

**Ms. Jennifer McKay
General Counsel
DeSoto Parish Police Jury**

RE: Agreement for Legal and Consulting Services

Dear Ms. McKay:

Thank you for selecting Oats & Marino, A Partnership of Professional Corporations, to provide legal and consulting services. This letter is to confirm our discussion about the engagement and to set forth the terms under which we will provide the requested services.

Client and Scope of Representation. Our clients for this engagement will be DeSoto Parish Police Jury. We are being retained to review and consult on the expropriation of property needed to complete the Westdale Plantation Road and Bridge project over Bayou Pierre, including the drafting of a Corporate Endeavor Agreement with Red River Parish. In the event that we are asked to provide additional services, we will confirm such engagement in writing. Absent specific modification, any additional services will be governed by the terms and conditions of this agreement.

Fees and Expenses. Our fees are based on the amount of time we devote to a project. Any estimates of fees that we may give from time to time are based on our judgment of the circumstances at a given time, and actual fees may be more or less than the estimated amount. Any estimate of fees or costs we provide thus may not be considered as a minimum, maximum, or fixed fee quotation. Our fee estimate for this matter is \$50,000.00.

I will be the responsible attorney for this engagement but other attorneys and legal assistants may assist with the engagement. In particular, I will be using Lawrence E. Marino and Daniel J. Phillips to assist me in this project. We ask that you agree that we may use such personnel as it is appropriate in our professional judgment. Our hourly rates for attorneys are: Attorney's with more than ten (10) years of experience: \$225.00/hr., Attorneys with five (5) to ten (10) years of experience: \$175.00/hr., Attorneys with three to five (3-5) years of experience: \$150.00/hr., and Attorneys with less than three (3) years of experience: \$125.00/hr. The firm also employs paralegals and law clerks. Paralegals rates are \$60.00/hr. and Law Clerks rates are \$40.00/hr. Our hourly rates are reviewed and adjusted periodically. Adjusted rates will be applicable to any work done after the effective date of the adjustment.

The term of this agreement will be from December 1, 2023 to June 20, 2024.

We will bill on a monthly basis for our professional fees and for reimbursement of expenses incurred in connection with this engagement. We will generally not pay the fees and expenses of other service providers, such as consultants, local counsel, deposition reporters, experts, and the like, but will forward those bills directly to you for payment.

Each month, you will receive an invoice from us containing two (2) parts. The first part will set forth our fees and rates for services rendered. Examples of the kinds of work that may be covered on this portion of the statement might include negotiation and drafting of legal documents; legal research; office and telephone conferences with you or other attorneys working on this matter and/or opposing counsel; drafting of legal pleadings; attendance at hearings; and review of correspondence and other relevant documents. The second portion of the statement will include an itemized list of expenditures such as those described above.

Invoices for services will be sent monthly, covering services and expenses rendered through the end of the previous month. Our monthly invoices are payable within ten (10) days of your receipt. All invoices due sixty (60) days or more from the date of rendition will be charged interest at a rate of one and one-half (1/2%) percent per month.

It is your responsibility to protest any invoice issued within ninety (90) days of issuance. Failure by you to contest any time or expense billings within ninety (90) days of issuance of an invoice will act as a waiver by you of any claims that the services were not rendered, that the services were not reasonable and necessary, that the rates charged for the services were inappropriate, that the expenses were not incurred and paid, that the expenses were not reasonable and necessary, or that the charge for the expenses is inappropriate.

Communications. We understand that we are to report to and take direction from, Micheal Norton, for this engagement. If you should prefer that we report to some other person, please let us know. We understand that you have approved the use of internet email for communications concerning this matter. Our state ethics rules suggest that we remind you that the internet does not provide a totally secure method of communication, and email may be copied and held by any computer through which it passes. Persons not participating in the communication may intercept emails, and emails stored on computers may be accessed by unauthorized parties. If you would prefer that we not communicate with you via email, please advise me immediately.

Document Retention. Some materials related to our representation of you (e.g. administrative records, time and expense reports, personnel materials, and credit and accounting records) belong to us and will be handled in accordance with our document retention policy. Other materials (i.e. documents provided to us by you and the final version of documents that you retain us to create) are considered client files and belong to you. We will retain your client file for ten years or such longer period as required by statute or our firm's document retention policy. At your request, we will return your file to you or any other person designated by you. If, at your request, we retain your client files beyond their normal period of retention, such long-term storage will be at your cost. If you have not requested that we return your file or made arrangements for long-term storage, we may destroy or otherwise dispose of your client files after the retention policy.

Conclusion of Representation. Our relationship with you will be concluded when we have completed our agreed-upon services. In addition, and without limiting the preceding sentence, in the event we have performed no work for you on your behalf for six consecutive months, you agree that our attorney-client relationship with you will be terminated.

It is understood that the terms of this letter and its enclosures constitute the terms under which we will undertake this representation. If you find the proposed engagement terms acceptable, please execute and return a copy of this letter for our file. If you do not agree to any of the terms of this letter and its enclosures, please call me as soon as possible within the next ten days to discuss. If I do not hear from you, it is understood that these are the terms of our representation.

Thank you again for selecting us for this engagement. We look forward to working with you.

With kind regards, we remain

Very truly yours,

OATS & MARINO
A Partnership of Professional Corporations



Cearley W. Fontenot

AGREED:

Desoto Parish Police Jury

By: _____

Name: _____

Title: _____

Dated: _____